



# **St Gilbert's R.C. Primary School**

## **Policy: Charging and Remissions**

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### **CHARGING AND REMISSIONS POLICY**

#### **OVERVIEW**

The education we provide wholly or mainly during school hours will be free but on some occasions a 'voluntary' contribution towards the cost of an activity may be requested by the school and parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions

#### **OBJECTIVES**

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

#### **STRATEGIES**

1. No charge will be made for admitting pupils to school
2. Transport or admission costs for swimming will be met by the school.
3. The school may request voluntary contributions towards the cost of some additional non-compulsory activities planned during school hours.
4. Where parents are asked for a voluntary contribution towards the cost of: an activity which takes place during school hours; school equipment or school funds generally, the contribution will be genuinely voluntary, and pupils of parents who are unable or unwilling to contribute will not be discriminated against.
5. Where there are insufficient voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it will be cancelled.
6. On residential trips that take place wholly, or mainly, during school hours the school will charge for the cost of board and lodging at the actual cost of the provision.
7. Children whose parents are in receipt of some specific support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges. A similar entitlement will apply where the trip takes place outside of school hours but it is necessary as part of the national curriculum or the syllabus for religious education.
8. Where music tuition or singing tuition is not an essential part of the national curriculum charges may be made.

#### **OUTCOMES**

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.